

DRAFT AGENDA

Children's Kiva Montessori Charter School Board of Directors Work Session

Work session (6:00 pm)
Tuesday, September 10th, 2024 · 6:00 – 7:00 pm
Time zone: America/Denver
Google Meet joining info
Video call link: meet.google.com/rod-qibz-and
Or dial: (US) +1 620-412-8892 PIN: 406 415 084#

I. Work Session: (6:00 PM) Attendance:

- a. Connection Circle (**Karen**) [Ideas for Circle Questions](#)
- b. **Volunteer for next Connection Circle:**
- c. Enrollment Update
- d. Beginning of School Update
- e. Check Signatories

II. Items for Future Agenda(s) – BOD President

III. Master Calendar (current month and next month)

a. September

- i. Apply for Best Grant (Due in November) HOS
- ii. CLC Conference Early Bird Registration BOD
- iii. Letter Home Regarding Normalization HOS
 - 1. This is the process by which a student becomes acclimated to the Montessori environment and expected behaviors
- iv. Audit is Complete FD
- v. Checklists for Family Check-Ins HOS
- vi. Quarterly Check-In with Self/BOD HOS
- vii. Quarterly Check-In with HOS/Staff Staff
- viii. Montessori Peace Around the World Event Staff
- ix. MD&A Written and Approved FD
- x. Approve Goals from Staff or Re-Create SAC
- xi. Evaluate Student BOY Benchmark Testing Staff
- xii. Goals for the Year PTO
- xiii. Letters Home to Families Staff

b. October

- i. Re-Evaluated Personal Goals HOS
- ii. Annual Appeal Letter HOS
- iii. Charter Renewal HOS
- iv. RE-1's Annual Review of Charter HOS
 - 1. Note asks, duplicate?
- v. Policy Updates HOS
- vi. October Count HOS
- vii. Star Testing Review HOS
- viii. Updated Budget Using October Count FD
- ix. Observe Staff in Preparation for Mid-Year Evaluation HOS
- x. Review Annual Audit FD

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| xi. Audit Presentation | FD |
| xii. Prepare Parent/Teacher Conferences | Staff |
| xiii. Academic Progress Monitoring Review | SAC |
| xiv. Approve UIP | HOS |
| xv. HR Report to District | |
| 1. No Owner listed for this one | |

IV. Calendaring

a. Upcoming events

b. Next BOD meetings

- i. September 24, 2024 - Regular Board Meeting
- ii. October 8, 2024 - Work Session

V. Adjournment (7:00 PM)