

DRAFT AGENDA

Children’s Kiva Montessori Charter School
Board of Directors Work Session

Work session (6:00 pm)
Tuesday, August 13th, 2024 · 6:00 – 7:00 pm
Time zone: America/Denver
Google Meet joining info
Video call link: meet.google.com/rod-qibz-and
Or dial: (US) +1 620-412-8892 PIN: 406 415 084#

I. Work Session: (6:00 PM)
Attendance:

- a. Connection Circle ([Lurleen](#)) [Ideas for Circle Questions](#)
- b. **Volunteer for next Connection Circle:**
- c. Enrollment Update
- d. Check Signatories
- e. Title IX Anti-Discrimination Policy
 - i. [Title IX Discriminatory Harassment_WPB_VM CLEAN 8-1-2024](#)
- f. Internet Safety Policy

II. **Community Member Forum:** Community members may use this time to speak to the board; three minute time cap please. For discussion(s) that may take more time please email the board at bod@kivacharter.org.

III. Items for Future Agenda(s) – BOD President

IV. Master Calendar (current month and next month)

- a. June
 - i. Final Reflection - Current Goals Hiring Committee
 - ii. Create HOS Goals and 360 Schedule Hiring Committee
 - iii. Compliance with Financial Transparency FD
 - iv. Employee Handbooks for Next School Year HOS
 - v. Parent-Student Handbook for Next School Year HOS
 - vi. Approve Final Budget FD
 - vii. Approve Initial Appropriation FD
 - viii. Approve Final Appropriation FD
 - ix. Adopt Board Resolution BOD
 - x. Review/Change Bylaws *if applicable* BOD
 - xi. Policy Updates HOS
 - xii. Audit Preparation FD
 - xiii. Close Books FD
 - xiv. Prepare New Books FD
 - xv. Begin Planning Logistics for Next School Year HOS
 - xvi. Review Master Calendar for Next Year HOS & EC
 - xvii. Approve Update to Strategic Plan BOD
- b. July
 - i. Assurances for Audit and RE-1 BOD
 - ii. Annual Meeting BOD

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| iii. Approve Bylaws | BOD |
| iv. Update Bank Resolution (if needed) | BOD |
| v. New Books are Ready to Open | FD |
| vi. Previous Books are Ready to Close | FD |
| vii. Quarterly Payroll Reports | FD |

V. Calendaring

a. Upcoming events

b. Next BOD meetings

- i. August 27, 2024 - Work Session
- ii. September 10, 2024 - Regular Board Meeting

VI. Adjournment (7:00 PM)