

Children's Kiva Montessori School
PTO Meeting
Jan 12, 2016 5:30-6:30 P.M. Children's House on Empire

- I. **Welcome/Introductions:** Angie Seeley, PTO President
- II. **PTO Vision-** The Children's Kiva Parent/Teacher Organization (PTO) serves as a liaison between parents, teachers, staff and the Board of Directors, with the goal of enriching the Kiva community. The PTO strives to create a welcoming atmosphere for families to engage more deeply in their children's education by providing a forum sharing ideas and by sponsoring opportunities for family involvement.
- III. **Reports**
 - A. **President**
 1. Welcome - **PTO is going to add more structure for childcare for PTO meetings. We will have a game or craft or some sort of activity for the kids to do.**
 - B. **Treasurer**
 1. Checkbook balance is \$3,293 at January 5, 2016
 2. Proceeds from Festival of Trees amounted to \$475.11 [\$650 sponsorships/auction less \$174.89 for decorations, lights, craft materials, etc.] Kiva PTO provided \$100 from Outreach]
 3. PTO has \$2,384 available for distribution under new policy, remaining is reserved for planned Outreach activities such as teacher appreciation, school of choice (?) and childcare
 4. Monthly reports are available through Angie Seeley.
 - C. **Volunteer Director**
 1. Overview of Volunteer Efforts **Stacey is going to resend an email to the teachers explaining new fund disbursement policy so they can start making proposals. She will also send out the new specials schedule.**
 - a) Both CH and EMS could use help with dusting. **mainly the shelves**
 - b) Charter needs a parent to help in the Music and/or Spanish class, Mon-Thurs 12:30 - 2:30, can be a 1 hour commitment per parent You do not need to have any experience, what a great way to learn with your children! This is just to help keep kids on track- **EMS still needs help with lunch.**
 - c) Children's House needs help with *Playground & parking lot sweeping & fall leave corralling: Lexi will have bags by the storage shed and anyone can rake leaves at anytime. Weekend, after school daily, . Window & Blind cleaning: all classrooms, after school or over weekend, . People to eat lunch and assist with lunch prep in the classrooms (would require training), . Shovelers for winter . More specialized needs: Table refinishing and epoxy application, . Cubby Installation (we will be getting new cubbies in the next couple of weeks). Gazebo-need someone to remove the bamboo from the fencing around the gazebo and install Plexiglas. Weedeating outside the perimeter fencing. Someone to sand and stain the gazebo and some of the other outdoor structures. Someone to install new surface on the boat.*
 - d) Training for classroom volunteers **Rob Lee who is our ELM consultant offered to conduct a simple volunteer training so parents who volunteer in the classroom can feel more comfortable. He is willing to accommodate schedules for parents who wish to attend. He will get teacher input!**

D. Health and Wellness

1. Kelly Busby No new updates
2. E/MS playground update No new update on playground. She will give an update on our results from the Colorado Healthy Schools Smart Source results at a future meeting. If parents are interested in more info, please contact Mary Jo.

IV. Community Forum-We love to hear what parents(guardians/staff etc.) are thinking please don't hesitate to share celebrations, comments, suggestions, questions or concerns! It is your participation that makes this organization great! We respectfully ask that these items be limited to 5 min, if you would like more time please request your items be placed on the agenda and we will be happy to accommodate you! Angie had a suggestion for red card calls maybe have an adult on the phone as well so explanations can be more clear. Brian Mason wanted to celebrate Angela and Lexi. He also wants to make sure the transportation issue stays on the radar for when we are in a permanent building. There are some issues with students who are habitually late or absent and the EMS has asked the BOD for input on how to deal with this. There was a suggestion of possibly creating a call list for kids who need rides and having a group carpool. We would need to look into liability issues with this for the school.

Thank you to parents who helped with drop off this week in the frigid temperatures!

- A. Day in the Life at EMS** For parents who are interested in copies of the daily schedules for Upper and Lower Elementary, please contact Mona and she can get you a copy! Thank you to Miss Caitlin and Miss Leah for giving us a glimpse into what a school day is like for our kids!
- B. Board of Directors Representative**
- C. Open Forum- follow up**

V. Director's Corner

- A. E/MS Finance Director The bathroom situation at EMS has improved since the letter was sent home. The screening committee will have a meet and greet with potential candidates for the Head of School position at EMS when the time comes. They are still reviewing applications.
- B. Alexia Hudson-CH Executive Director- Thank you to parents for dressing their children appropriately for the weather. The flag that will be the weather indicator for drop off is on order. We will have someone coming to haul off the snow in the parking lot. She appreciates parent help with shoveling.

VI. Other Activities

- A. Box Tops
- B. Mentor program
- C. School of Choice - National school of choice week is the week of Jan 25th.
- D. Ideas for future agenda items - Montessori, teacher input, etc?

VII. Upcoming Events/Calendar

- A. Thursday, January 14 - Enrollment meeting at CH
- B. Monday, January 18 - No School
- C. Monday, January 18 - BOD meeting (CH & E/MS)
- D. Next PTO meeting:
 1. Tuesday, February 9th 5:30-630 PM at CH