

CHILDREN'S KIVA MONTESSORI SCHOOL

Parent-Teacher Organization

APRIL 17, 2018 5:30 PM TO 6:30 PM – TRINITY LUTHERAN CHURCH

MISSION & PURPOSE

“The Children’s Kiva Parent/Teacher Organization (PTO) serves as a liaison between parents, teachers, staff and the Boards of Directors (BOD) with the goal of enriching the Kiva community. The PTO strives to create a welcoming and inclusive atmosphere for families to engage more deeply in their children’s education by providing a forum for sharing ideas and by sponsoring opportunities for parent involvement. The PTO will align, adhere, or coincide with the goals, visions, mission statements and bylaws of the Elementary/Middle school (E/MS) and Children’s House (CH).” ~PTO Bylaws

- I. **Welcome/Call to Order:** Jonathan Smith, President
- II. **Roll Call:** Name? Affiliation with the school? What brings you here today? See attached list.
- III. **Directors’ Forum:**
 - A. **Director Alexia Hudson, Children’s House**
 - i. Kayla read information from Alexia as she was ill and unable to attend. Alexia wanted to communicate her appreciation for PTO attendees. She expressed needs for Saturday’s Clean Up day (pruning, etc.). Encouragement to attend events: CH is having a family night on 4/19, and 4/26 there is a 3rd year transition. Staff is working on cleaning out shed @ school to house Yard Sale donations.
 - B. **Head of School Susan Likes, E/MS**
 - i. All are excited for the Innovation fair this week on 4/19. Discussion surrounding the plans for occupation of Justice Building, assuming all hurdles are cleared. City Council meeting on 4/24, please attend! More information will be communicated as it becomes available.
- IV. **Officer Reports:**
 - A. **President, Jonathan Smith**
 - i. None
 - B. **Vice President, Kayla Maynard**
 - i. None
 - C. **Treasurer & Secretary, Trena Murphy**
 - i. Current checkbook balance: **\$3,412.18**
 1. Reserve available: **\$397.14**
 2. Outreach available: **\$221.66**
 - a. PTO request for up to \$50.00 to supply homemade bean/cheese burritos for April 21st Spring Clean day. Crescent, Kayla and Jonathan volunteered to provide rice and beans in order to reduce the total expense. Susan moved to approve the expense up to \$50.00. Motion seconded, no discussion, all in favor. Motion carried.
 - b. PTO request to transfer \$250 from “Reserve fund” to “Outreach fund” for estimated expenses for Teacher’s Appreciation Week (based on previous expenditures); Jonathan moved to approve the fund transfer. Motion seconded, no discussion, all in favor. Motion carried.

3. Funds available for distribution: **\$2,793.38**

- a. Request for funding: Children's House 30th Anniversary Planning Committee requests \$300 for celebration event on 5/31. Trena moved to approve the funding request. Motion seconded, no discussion, all in favor. Motion carried.

D. Volunteer Coordinator, Kellian Valerio

Opportunities: (Please watch newsletter and posted signs, check with your child's teacher, a staff member, Directors, or PTO officers to find out where help is needed):

- i. **CH** is collecting Boxtops for Education- It's simple and easy to collect them. Tops can be turned in at either school.
- ii. **E/MS** needs Mystery Readers to read for 30 minutes
- iii. **VOLUNTEERS (and/or Chairperson) NEEDED FOR THE FOLLOWING PTO EVENTS:**
 - 1. **Spring Yard Sale: MAY 5th.** Chairperson: Erin Tanner. We still need a co-chair and many volunteers to make it happen. Please sign up at <https://www.justserve.org/projects/fb9ea05f-a12d-49cc-8591-f80ef3372752>
 - a. **THANK YOU TO ALL WHO HAVE VOLUNTEERED SO FAR! We still need volunteers for sale day especially from 7a-10a, and 10a-1p**
 - 2. **Teacher Appreciation Week** is coming up **MAY 7 – MAY 11.** Jonathan Smith volunteered to chair the celebration. He is going to need help! Please let him know if you are able.
 - 3. **Spring Clean APRIL 21ST.** Chairperson: Trena Murphy. Need volunteers to rake, sweep, clean up plant decay, wash windows, etc. The PTO will provide breakfast burritos. Meet @ 8am at Children's House (flyer sent out/posted to FB) – **PLEASE BRING ANY YARD TOOLS, BROOMS, AND LAWN/LEAF BAGS THAT YOU CAN**
 - 4. **End of School Year Celebration** – Chairpersons: Kayla Maynard and Kellian Valerio will co-chair this event. More details to come!!
- iv. **If you are able to help or have any questions please email KivaPTO@gmail.com. Thank you for all you do!**

- V. **Teacher's Forum:** We love to hear about celebrations, comments, suggestions, questions or concerns. It is YOUR participation that makes this organization great!
- A. **Mrs. Cassy** – Earth day celebration on 4/23 will be a collaborative event between CH and E/MS, and will be at the park.
 - B. **Mrs. Kayla** – THIS Thursday, kids will do park cleanup at 11:15. Parents are encouraged to participate! Also, kids are working on finishing up their portfolios.

VI. **New Business:**

- A. **Sara Parks**, a Kiva parent, has expressed interest in becoming the PTO Secretary. Sara has two boys, Hayden who is in 3rd grade, and Emmett who is in Kindergarten. Jonathan moved to appoint Sara as the new PTO Secretary. Motion seconded, no discussion, all in favor. Motion carried.

VII. **Unfinished business:**

- A. None

- VIII. **Community Member Forum:** We love to hear about celebrations, comments, suggestions, questions or concerns. It is YOUR participation that makes this organization great! (In order to be respectful of

everyone's time, please cap to 5 mins; for discussions that may take more time, please email kivaPTO@gmail.com.)

- A. Trena wants to thank Mrs. Cassy and Mrs. Susan for increased communication regarding her child at E/MS.
- B. Jonathan wants to encourage CH and E/MS to reach out to parents to let parents know what is needed as parents are generally more than willing to help if they know what is needed.
- C. Rachel communicated a concern regarding the note that went out for "auditions" for the May Talent Show. Many parents perceived it as a negative. Discussion was made regarding the purpose of having an audition – mainly to make sure the proposed act is suitable and appropriate for school, not a major critique opportunity.

IX. Upcoming School events:

- A. April is National "***Child Abuse Awareness Month***" and Colorado's "***Month Of The Young Child*** "
- B. Thursday, **April 19th**-CH Family Night 5:00 pm-6:30pm @ Children's House, Free Childcare Provided
- C. Thursday, **April 19th** – CKMS Innovation Fair Presentations - 12:45 - 3:45
- D. Thursday **April 20th**-CH All School Field Trip-Earth Day seed spreading
- E. **SATURDAY, APRIL 21st - PTO SPRING CLEAN UP DAY 8AM-NOONISH; MEET @ CH WITH RAKES, BROOMS, ETC.**
- F. Sunday, **April 22nd** - Earth Day
- G. Monday, **April 23rd** - CKMS Board Meeting - 5:30pm - Beech Campus
- H. Tuesday, **April 24th** – ALL SCHOOL - City Council Meeting - 7:00pm - City Hall – PLEASE WEAR RED TO SHOW YOUR SUPPORT
- I. Thursday **April 26th**-CH AND CKMS Third Year (Kindergarten) Transition Meeting @ Beech Campus 5:30 pm. All families of children transition into the Lower House at the Elementary/Middle School should attend this informational meeting.
- J. **SATURDAY MAY 5TH - PTO YARD SALE @ CH CAMPUS**
- K. Tuesday, **May 8th** - CKMS Talent Show - 6:00pm - MCHS Auditorium

X. Adjournment

Minutes by Trena Murphy, 4/19/18

Children's KNA PTO 4/17/18

Please Sign In.

Name:

Contact Info:

Irene Murphy

Kellian Valerio

Cassy Whitehead

Megan Miles

Rachel Smith

Kayla Maynard

Sara Parks

Jonathan Smith