Children’s Kiva Montessori School

PTO Meeting

September 8th 5:30-6:30 P.M. **Children’s House on Empire**

1. **Welcome/Introductions:**Cari Spoonemore PTO President
2. **PTO Vision**- The Children’s Kiva Parent/Teacher Organization (PTO) serves as a liaison between

parents, teachers, staff and the Board of Directors, with the goal of enriching the Kiva community.

The PTO strives to create a welcoming atmosphere for families to engage more deeply in their children’s education by providing a forum sharing ideas and by sponsoring opportunities for family involvement.

1. **Community Forum**-We love to hear what parents(guardians/staff etc.) are thinking please don’t hesitate to share celebrations, comments, suggestions, questions or concerns! It is your participation that makes this organization great! We respectfully ask that these items be limited to 5 min, if you would like more time please request your items be placed on the agenda and we will be happy to accommodate you!
   1. Open Forum steam curriculum plan- in the works per Mr Josh. Safety committee is also in the works per Mr Josh. great parent support! Becca Samulski has concerns over communication with parents. Feels that not all parents receive the weekly e-mails and suggested that a physical newsletter be sent home with children each week. The directors doors are always open for parents who have questions or concerns or you can e-mail the kiva pto with questions/concerns as well.
2. **Reports**
   1. **President**
      1. Welcome
      2. Meetings 2nd Tuesday every month 5:30-6:30 at CH
      3. Goals enrich Kiva community, foster families involvement,
      4. Roles support parents, admin, and staff help coordinate volunteer efforts, Fundraise to support PTO efforts
      5. Role if any at education night Sept. 24th? Lexi will let us know ASAP CH is doing 3 year cycle with ED nights. PTO is not involved with planning or coordinating efforts with these events at this time. Will help wherever and however Admin would like.
      6. Open Positions
         1. vice president would be mentored by Cari and help out with her responsibilites
         2. classroom coordinators Ms Cassey and Ms Angela- would work with teachers to fill any needs they might have. Contact Stacey Weyand if interested.
   2. **Treasurer (5 min)**
      1. Checkbook balance is $734.82. Available for PTO Outreach, including fundraising
      2. Prior year records need to be provided to Susan for review-Angie will get to Susan
      3. PTO fundraising for 2014-2015 was $4,375.32. Distributed to: Tuition Assistance(A parent was interested in the possibility of sponsoring a family that may want the Farm lunch program but can’t afford it.), Children’s House special project(Garden), Charter special project(New cameras) and Outreach
      4. Will reserve $150 for teacher appreciation week
      5. Monthly reports are available through Angie Seely
   3. **Fundraising Director** 
      1. Overview of Fundraising goals/Events -need leads or will not take place (Kesee test driving fundraiser, Festival of Trees. They are wanting to do 1 fundraising activity per month)
      2. Fall Yard Sale Set-up Sept. 17 & 18 Sale 19th - Becca(please donate items- dropoff at CH during school hours if possible. Please spread the word using social media if possible.
      3. Looking for co-leads on yard sale
      4. Plan for Yard sale: Thursday- need help moving items from storage onto playground. Friday- Need help setting up on playground and organizing items at 9 am. Saturday- yardsale day, need help from 8 am - 3 pm. Also in need of trucks and trailers to transport leftover items to the Walmart parking lot to donate to another yardsale. A;so wanting supplemental activity ideas that would involve the children i.e. apple cider stand, seed exchange and have kids decorate the envelopes, have children draw portraits for a fee, etc. Contact Becca if you have any ideas or are willing to help with this. Help with making signs or hanging them is also needed. There may be signs from last year at CH, will check on that.
      5. Possible fundraiser at UTE farms if parents can get enough interest and a lead on this event. Will inform Admin as soon as we know more.
      6. Potential Fundraising committee time after PTO meeting. PTO would modify meeting time to meet from 5:30-6:00 for general PTO business. Fundraising would meet at 6:00 to plan out logistics of fundraisers. Pros people are already present. Teacher could decrease time in meeting if they did not want to stay for fundraising portion. Those uninterested in assisting with fundraising efforts can chose to not participate.
   4. **Volunteer Director** 
      1. Overview of Volunteer Efforts
         1. Enormous thank you to all who helped to get the Charter school moved and who continue to help with crosswalk duty and other needs
         2. Room Coordinators
            1. Upper El / Ms. Caitlin - Dena Thompson
            2. Lower El / Ms Lindsay - Monica Plewe
            3. Lower El / Ms Cassy - open
            4. Mesa Roon / Ms Susan - Kalya Maynard and Alex Prime
            5. Canyon Room / Ms Amy - Carly Glazner
            6. Mountain Room / Ms Angela - open
      2. how many parent partnership hours
         1. CH 10 /EMS - 20- 20 hours is the maximum amount needed!
      3. how you can get to work
         1. ● Classroom observation ● Classroom volunteerism ● School volunteerism ● Parent education nights ● School special events ● Parent-teacher conferences ● Fundraising projects (PTO) ● PTO or Board of Directors Membership ● New family mentorship program Traffic management
      4. how to record/WHY -
         1. through our online link(link available at the bottom of each of Stacey’s e-mails) or at each schools’ sign in sheets in CH there is a sheet in each parent folder, at EMS Mona has the sheet
         2. helps us to document our community support and increases grant opportunities. Please note that only volunteer efforts that take place at or that directly benefit our school count toward the Parent Involvement Hours. Families who are unable to volunteer are welcome to make a tax-deductible financial contribution to the school. Donation amount at parents discretion. The donation would go directly to your child’s school campus.

* 1. **Health and Wellness Liaison**
     1. Introduction and description of position Will meet with Mary Jo. The website mightynest.com will donate 15% of sales back to your school. Children’s Kiva is on there. They have kitchen supplies, lunch boxes, water bottles, etc. Is there any parent interest in teaching Wednesday Clubs or does anyone have ideas for them? Possible ideas to help the teachers stay healthy: essential oil hand sanitizer, elderberry syrup- any parent ideas for January please e-mail Kelly!

1. **Directors Corner (10 min-5 min each)**
   1. Josh Warinner: Executive Director Thanks for parent support- EMS Family Night is still TBD. Waiting on completion of 18 N Beach. Will either be Sept 21st or 28th. Oct 15th is the EMS Walk-A-Thon fundraiser!
   2. Alexia Hudson-CH Executive Director potential gymnastics class interest for CK students only (possible Wednesday Club idea?) , snack calendar is available for parents to view outside each classroom on the bulletin boards. Children with food allergies are always given alternate snack options! , Need new staff to fill vacancy-will let stacey know what parents can do to fill in. There is additional parking at CH down the driveway west of the building- Lexi encourages parents to park there instead of parking across the street. Please make sure you are pulling all the way down the drive and come through the back gate!
   3. CH has seen many benefits of having outside time first thing the in the morning. Students come in ready to learn and work!
2. **Upcoming Events/Calendaring**
   * 1. No School EMS Sept 18th
     2. Fall Yard Sale - Sept. 19th
     3. World Peace Walk-Parque Divda Sept 21st
     4. Parent Education Night at CH- Sept 28th
     5. PTO October 13th 5:30-6:30
   1. New Business items for next month's agenda
      1. mentoring program review
      2. debrief yard sale
      3. plan for festival of trees
      4. more info for “SOC Hop”
   2. Next PTO meeting:
      1. October 13th 5:30-6:30 p.m.